



## CONFIRMATION

Chicago Showcase - Monday, May 19th, 2025  
Trump International Hotel & Tower® Chicago  
5:00 PM - 8:30 PM

### SHOW SPACE:

Your will receive a custom table space, linens, and signage. It will come with 2 ft of space on each side of the table. You may bring one free- standing item. If you require extra space, additional fees may apply.

### BADGES:

You will receive badges the day of the show.

### DELIVERIES:

Please deliver to the show floor before 11:00 AM. Bring your materials the day of the show.

### SHIPPING:

Advanced shipping charges may apply. Please contact Wedding Salon for a shipping form. Please note your company name and Wedding Salon on all deliveries

### RESOURCES:

Power \$75.00  
Internet \$25.00

### CONTACT:

Concierge@weddingsalon.com for referrals for AV, rentals, hotel room rates, and floral needs.

### WHEN YOU ARRIVE:

You will need a business card and photo ID to check-in. Vendors required to check-in with Security and obtain vendor badge.

### SHOW TIMES:

Load In Time- 12:00 PM  
Show Hours- 5:00- 8:30 PM  
Break Down- 8:30 PM

### LOADING:

Please schedule FedEx or UPS pickups for 9:00 PM. **NO ITEMS MAY BE STORED OVERNIGHT.**

### SWAG:

If you wish to participate in SWAG distribution, **PLEASE DELIVER PRODUCTS THE DAY OF WITH THE PACKAGES LABELED:** "Wedding Salon Swag" Deadline noon show day.

### TAT'S TIPS:

Have a sign- up sheet to collect names, phone numbers, emails, dates etc. Make your space **BEAUTIFUL**. Bright colors, sparkles, treats, and giveaways are crowd pleasers.

### SHOW RESTRICTIONS:

No loud music or Strobe lights are permitted in your space.